

KETTERING UNIVERSITY SOLICITATION REQUEST



Date:

Attach a copy of complete mailing, gift card, etc.

Solicitations must be approved by the Business Office prior to final printing/distribution.

Contact Person and Phone:

Mailing Name (Audience):

Is pledge needed? Yes No

Solicitation Code:

Designation Name (and Code, if known):
(authorizes gift accountant to apply gifts from this solicitation to this designation unless otherwise noted)

Approximate Quantity Contacted:

Drop Date:

If Telemarketing, Estimate End Date:

Additional Information:
(attach a copy of complete mailing, gift card, etc.)