

Phone System Basics

Modified by:
DB 4-16-06



NOTE:
The send 1 knob should be barely up as show in the above picture.
The caller knob should be all the way up.



The white box to the left of the phone is our phone system that allows WKUF to put phone calls 'on the air'

There are two basic modes of operation: (see picture top right)

1 HANDSET – This routes the phone call to the phone handset.

Press this button when answering the call before putting the caller on the air.

If you don't press this button, you **will not** be able to hear the caller.

2 BROADCAST – This routes the phone call to the sound board.

When this button is pressed, the caller hears when is transmitted on the air.

The caller can be broadcasted through channel 4 of the sound board.

Caller is broadcasted on Channel 4 of the mixer



If inappropriate content or profanity is mentioned on the air through any input (i.e. CD, show host or guest, or phone caller) **IMMEDIATELY PRESS THE BIG BLUE BUTTON**, just right of the mixer, to delete the last seven seconds of air. Those seven seconds will be replaced by station identification. If the caller spoke the inappropriate content, mute the caller immediately and hang up the phone handset.

Delay System Basics



IN REALITY,
THIS BUTTON
WILL BE BIG
AND BLUE!