

Since

Superior Travel Service - Corporate Traveler Profile

1967

Company Name _____
Address _____ Dept. _____
City _____ ST _____ Zip _____

Personal Information

Legal Name
Last _____ First _____
Title _____ E-Mail address _____
Business Phone _____ Cell Phone _____
Home Phone _____
Admin. Assistant _____ E-Mail addr _____
Admin. Assistant Business Phone _____ Extention _____
Cell Phone _____

Passport Information (optional)

Passport Number _____ Your Citizenship _____
Legal Name on Passport _____ Place of issue _____
Date of Birth _____ Place of birth _____
Emergency Contact _____ Phone number _____

Airline Preference & Frequent Flyer Information

Preferred Seating Aisle Window (circle one)
Preferred Airport Flint Detroit Other _____

Frequent Flyer Information

Airline _____ Acct Number _____
Airline _____ Acct Number _____
Airline _____ Acct Number _____

Rental Car Information

Preferred Car Size Econo Compact Mid Full Luxury (circle one)
Car Company _____ ID _____
Car Company _____ ID _____
Car Company _____ ID _____

Hotel Information

Hotel _____ Acct Number _____
Hotel _____ Acct Number _____
Hotel _____ Acct Number _____

Additional Information

Credit Card Information (optional)

For Hotel Guarantee
Card Type _____ Acct. # _____ Exp. _____ PIN # _____
Name on account _____
Signature X _____
For Airline Tickets
Card Type _____ Acct. # _____ Exp. _____ PIN # _____
Name on account _____
Signature X _____

We appreciate your business and look forward to working with you!
Superior Travel Service

Locations in Grand Blanc, Fenton and Davison

Please Fax to: Kathy Goodrich, Purchasing (5-600 CC), at 810-762-9936

Questions? call 810-762-9794 or e-mail kgoodric@kettering.edu

THANK YOU!!!