

Meeting Minutes August 11, 2007

The meeting began a few minutes late due to the room still being in use for a Parents workshop. The Association President Keith Kaniut welcomed everyone and introduced the board members present as well as Dr. Michael Harris, the new Provost and Vice President for Academic & Student Affairs, and Michelle Vyskocil, new Interim Associate Provost and Registrar. Keith invited Dr. Harris to say a few words about his new job.

Dr. Harris introduced himself and explained the duties of the "Provost". He jokingly mentioned his initial difficulty in describing his new job to his mother and her admonition that he "Perhaps he should get a real job..."

He said there is a good description of his duties in "The Technician," the Kettering University paper (page 6). Dr. Harris said he is like an Executive Vice President in a company, but in this case responsible for Student Affairs and Academic issues including:

- Curriculum/programs
- Personnel/faculty
- Resources/Budget.

The Provost oversees all academics at the University. The students learn from the Faculty, who report to their Department Heads, who report to the Provost, who reports to the President. Dr. Harris, formerly from Ferris and Eastern Michigan Universities, joined Kettering this July 2007.

Old Business: We are continually updating our website, including the new link to notify parents by email. We updated the Parents Handbook and the Parents Newsletter. We also purchased new Gold Cards and lowered the price to \$5.

Anyone who believes they signed up for email notification of Parents Association events and volunteer needs but did not yet receive an email from Keith, please contact him again and give him the email address you wish used. It may have been transcribed incorrectly from the handwritten list that was created on A-Section Orientation Day. Obviously if you haven't signed up before but would like to be on this list, contact Sue or Keith (see web site for email links).

New Business:

Campus Safety: Michelle Vyskocil informed everyone that we have two "Kettering paid" Flint Police Officers, who patrol the University's surrounding area. They are still attached to the city and must respond to city emergencies when those have a higher priority. But otherwise, they are assigned patrol the neighborhoods around the university.

Campus Safety and the Division of Student Affairs released an online Campus Incident Report Form designed to facilitate reporting of crimes and other incidents that occur on Kettering property and in the surrounding area. This form can be accessed at

https://okras.kettering.edu/kuapps/busn_incident.

The Campus Incident Report Form is located in a new section of the Student Life website pages entitled "Safety Communications." There is an article on Campus Safety and the Online Incident Report Form in "The Technician." The form is sent to Campus Security, the Flint Police Department, and the President of the University.

Treasurers report: Deb Stewart provided an update on the Parents Association budget. Our current balance as of 8/11/07 was \$4,197.41. Our main income is from Gold Cards and T-shirt sales. Besides the scholarships that we fund, some past purchases approved by the association were a TV for the student lounge, some trees, and a defibrillator in the Rec Center. So far this year we have sold more Gold Cards than the same time last year but we haven't yet hit the break-even point (cost vs income).

BUDGET REPORT (updated to include 8/11/07 sales)

Beginning Balance as of 1/5/07	Revenue	Expenses	\$ 5,000.55	
Income				Units Sold
Gold Card Sales 1/5/07-6/30/07	\$ 80.00			16
Gold Card Sales 2007-08	\$ 895.00			179
<i>Gold Card Sales 8/11/07</i>	<i>\$ 60.00</i>			<i>12</i>
T-shirt Sales 7/12/07	\$ 160.00			16
<i>T-shirt Sales 8/11/07</i>	<i>\$ 130.00</i>			<i>13</i>
Family Day Reg A-Sec	\$ 639.00			53
<i>Family Day Reg A-Sec (Late registration)</i>	<i>\$ 204.00</i>			<i>17</i>
Total Income			\$ 2,168.00	
Expenses				
gifts/board		\$ 7.20		
gifts for 8/11/07 family day		\$ 6.36		
lunch for meeting of 4/21		\$ 53.36		
gold cards (1,000)		\$2,000.00		
travel mugs/giveaways		\$ 14.38		
supplies		\$ 3.18		
family day refund		\$ 24.00		
Postage & Addressing Parent's Line		\$ 412.28		
Family Day Flyers Color Copies		\$ 56.38		
Total Expenses			\$ 2,577.14	
Current Balance as of 8/11/07			\$ 4,591.41	

Note: This report does not include sales from 8/11 or late registrations.

Elections: A motion was made and passed to have two Vice Presidents of the Parents Association, one from A Section and one from B Section. Julie Blalock has volunteered to be Vice President for A Section. She was unanimously voted in! The board will review the bylaws and Keith will update them to include the option of having two Vice Presidents as well as representatives for A & B Sections on the Board. Joyce Hendrick volunteered to be a Section-A Representative. Congratulations Julie and Joyce and welcome aboard! We will continue to solicit additional volunteers and section representatives during the B-Section Orientation and Family Day meetings.

We will hold a second set of elections during the B-Section Family Day meeting. In addition to the B-Section VP position, we still need a B-Section representative. The responsibilities of the section representative are not defined. When we first discussed it, the thought was to create a more formal position to attract a volunteer willing to attend the board meetings and provide feedback on section-specific issues.

Finally, our Secretary Sue Rieger would like to open her position to new volunteers so if you'd like to help out by attending the board meetings and keeping the meeting minutes please contact Keith. Even if you cannot attend the Nov. 3 Family Day, we can propose your name for a vote on that day. (Of course, you do need to be able to attend the other board meetings.)

Upcoming Advisory Board meeting dates:
November 3, 2007 - B Section Family Day
January 12, 2008 (tentative)
April 12, 2008 (tentative)

Questions From Attending Parents: A couple of parents were concerned about the quality of the food in the cafeteria. "Their son/daughter had lost some weight..." Keith advised them to first have their son/daughter address the issue with Ernie, the Food Services manager. If they don't get results (which is highly unlikely!) they can contact Michelle Vyskocil. Ernie has been more than willing in the past to consider both special dietary needs, as well as new menu options. Keith's key point was: "Let your son/daughter work within the system to resolve the problem. Don't rob them of the satisfaction of successfully dealing with a problem. Help them use the system and only step in as a last resort."

Housing after freshman year: The parents were reminded that students can stay at Thompson Hall, Campus Village apartments, fraternities/sororities, and independent houses in the surrounding area. Trish Stommel (sic) from Thompson Hall reviews housing options with students at the end of their freshman second term.

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Prep-for-Success 2008: All parents present agreed to continue the association's involvement with Prep for Success. We will solicit volunteers after the January board meeting. We expect the dates for these events to be announced in the November meeting.

The Family Day brunch event began at 12 noon so Keith adjourned the meeting at 12:05 p.m. with business completed.