

Since

Superior Travel Service - Corporate Traveler Profile

1967

Company Name \_\_\_\_\_  
Address \_\_\_\_\_ Dept. \_\_\_\_\_  
City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Personal Information

Legal Name  
Last \_\_\_\_\_ First \_\_\_\_\_  
Title \_\_\_\_\_ E-Mail address \_\_\_\_\_  
Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Admin. Assistant \_\_\_\_\_ E-Mail addr \_\_\_\_\_  
Admin. Assistant Business Phone \_\_\_\_\_ Extention \_\_\_\_\_  
Cell Phone \_\_\_\_\_

Passport Information (optional)

Passport Number \_\_\_\_\_ Your Citizenship \_\_\_\_\_  
Legal Name on Passport \_\_\_\_\_ Place of issue \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Place of birth \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Phone number \_\_\_\_\_

Airline Preference & Frequent Flyer Information

Preferred Seating Aisle Window (circle one)  
Preferred Airport Flint Detroit Other \_\_\_\_\_

Frequent Flyer Information

Airline \_\_\_\_\_ Acct Number \_\_\_\_\_  
Airline \_\_\_\_\_ Acct Number \_\_\_\_\_  
Airline \_\_\_\_\_ Acct Number \_\_\_\_\_

Rental Car Information

Preferred Car Size Econo Compact Mid Full Luxury (circle one)  
Car Company \_\_\_\_\_ ID \_\_\_\_\_  
Car Company \_\_\_\_\_ ID \_\_\_\_\_  
Car Company \_\_\_\_\_ ID \_\_\_\_\_

Hotel Information

Hotel \_\_\_\_\_ Acct Number \_\_\_\_\_  
Hotel \_\_\_\_\_ Acct Number \_\_\_\_\_  
Hotel \_\_\_\_\_ Acct Number \_\_\_\_\_

Additional Information

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Credit Card Information (optional)

For Hotel Guarantee  
Card Type \_\_\_\_\_ Acct. # \_\_\_\_\_ Exp. \_\_\_\_\_ PIN # \_\_\_\_\_  
Name on account \_\_\_\_\_  
Signature X \_\_\_\_\_  
For Airline Tickets  
Card Type \_\_\_\_\_ Acct. # \_\_\_\_\_ Exp. \_\_\_\_\_ PIN # \_\_\_\_\_  
Name on account \_\_\_\_\_  
Signature X \_\_\_\_\_

**We appreciate your business and look forward to working with you!**  
**Superior Travel Service**

**Locations in Grand Blanc, Fenton and Davison**

Please Fax to: Kathy Goodrich, Student Accounts office, at 810-762-9603

Questions? call 810-762-9794 or e-mail kgoodric@kettering.edu

**THANK YOU!!!**